

AMENDED AGENDA ADDING ITEM 8A AND 13
FINANCE COMMITTEE
TUESDAY, July 12, 2016
City Hall, Room 207
Following the Personnel Committee which begins at 4:30 p.m.

MEMBERS: Alders Tom De Wane, Tom Sladek, Joe Moore and Mark Steuer

1. Roll Call.
2. Approval of the Agenda.
3. Approval of the minutes of the Finance Committee meeting of June 14, 2016.
4. Request by the City Assessor, to cancel certain personal property taxes.
5. Request by the Finance Director to review and discuss 2015 year-end financial results and management letter for the City. The City's audit partner will be present to discuss documents with the committee.
6. Request by the Purchasing Manager:
 - a. Request approval to purchase two Motorola APX 7500 Consolettes and Digital Desk Sets from Motorola Solutions for \$20,495. Held from the June 14, 2016 Finance Committee pending additional information.
 - b. Request approval to purchase two Motorola APX 7500 Mobile Radios from Motorola Solutions for \$10,415. Held from the June 14, 2016 Finance Committee pending additional information.
 - c. Report on 2016 purchases of 11 vehicles off of the State of Wisconsin Vendornet contract, totaling \$283,741.
 - d. Request approval to purchase 2017 budgeted cars and light trucks through the State of Wisconsin Vendornet contract.
 - e. Request approval of a 3 year contract to purchase approximately 40 sets per year of Firemen's Turnout Gear from Paul Conway Shields through the V.A.L.U.E. cooperative purchasing consortium. Projected annual cost is \$76,000 (\$228,000 for 3 years). This contract has three 1-year renewal options by mutual agreement.
 - f. Request approval to award a contract for a Spatial Needs Assessment for a Public Safety Building to Bray Architects for \$18,000.
 - g. Request approval to award a contract to Martin Security for \$25,735 to furnish and install a secure door access control system at City Hall and the Police Department.
7. Request Emergency funding for 12 used vehicles for School Resource Officers. The majority of the Police Department's current fleet of SRO vehicles failed inspection and have been taken out of service. The Department has proposed purchasing 12 used vehicles through a competitive bidding process at a projected cost of \$144,000. The Department is requesting

\$52,000 from the contingency fund. The balance of the funding would come from the Department's 2016 operating budget (\$72,000) and State Asset Forfeiture Account (\$20,000).

8.
 - a. Request by the Police Chief for authorization to purchase a used Police Command Center Vehicle subject to thorough inspection and acceptance by City mechanical, technical, and SWAT personnel, market research on comparable values on similar new and used vehicles, and final negotiations. The City included \$350,000 for a new Command Center in the 2016 bonding. This purchase should result significant savings even after some technology upgrades are accounted for.
 - b. Request approval for out of state travel for up to 3 police personnel to inspect large expenditure used vehicles/equipment prior to purchase (Head Mechanic, Technician, SWAT).
9. Request by Ald. Galvin to compile a list of criteria for reviewing proposals to determine best use of the excess stadium tax. Referred back from the June 21, 2016 Common Council meeting.
 - a. Review with possible action the list of criteria and process for reviewing proposals.
 - b. Review with possible action the criteria matrix which has been updated to include all proposals received by the Finance Director through Thursday, July 7, 2016.
10. Request by Ald. Nicholson to review all Development Agreements that the City has entered into in the last 10 years.
11. Request by Ald. Nicholson to review all finances / audits for each TIF for the last ten years.
12. To review the City's process of moving to a paperless environment with payroll and accounts payable.
13. Request by Ald. Moore to review and approve a resolution in opposition to the Oneida Nation Indian Tribe implementing an additional sales tax for retailers located on tribal land.
14. Report by Finance Director.

2016 Contingency Fund
\$110,000

1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT WWW.CI.GREEN-BAY.WI.US.

2). **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

3). **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.

4). **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.